

## **DECISION NOTICE**

### **Northern Area Licensing Sub Committee**

**Decision made on 14 December 2012**

**In respect of an application by Wiltshire Police for a Review of the Premises Licence in respect of WOMAD, Charlton Park Estate, Charlton Park, Malmesbury, Wiltshire SN16 9DG**

#### **Decision:**

**The Northern Area Licensing Sub-Committee agreed to amend the Premises Licence for WOMAD, Charlton Park Estate, Charlton Park, Malmesbury, Wiltshire SN16 9DG as follows:**

- a. The Licence Holder shall submit an Event Management Plan for each event to all Responsible Authorities for consultation not later than the date falling six months prior to the commencement of the event. The Event Management Plan submitted shall include a full schedule of security, registered and non-registered, detailing the deployment role, location and span of hours to the satisfaction of Licensing Authority.
- b. The Licence Holder shall attend a meeting of the safety advisory group or any successor body (SAG) convened by the Licensing Authority (with a minimum of 14 days prior written notice) within two calendar months of the initial submission of the Event Management Plan.
- c. The Licence Holder shall ensure that the proposed final version of the Event Management Plan is sent to all Responsible Authorities and to the Licensing Authority within one calendar month of the SAG meeting. The event shall not take place unless and until the Licensing Authority confirms in writing that it is satisfied with the Event Management Plan.

- d. No amendments shall be made to the Event Management Plan that, in the view of the Licensing Authority, impact upon any of the four licensing objectives later than two calendar months prior to the event, without the written consent of the Licensing Authority.
- e. The Licence Holder will assess the safety and security arrangements for each event and if the Licence Holder decides that it needs special police services under section 25(1) of the Police Act 1996, the Licence Holder will make a request for special police services to Wiltshire Police by the date falling 3 months prior to the commencement of the event. After the date falling 3 months prior to the commencement of each event, the Licence Holder may vary its request for special police services (which includes making a request for special police services if such a request has not been made by the date falling 3 months prior to the commencement of the event) if there needs to be a material change to the safety and security arrangements for the event that has been notified (together with the reason for the change) to Wiltshire Police.
- f. To replace existing condition:
  - a. A drugs policy shall form part of the Event Management Plan and must include detailed procedures to the satisfaction of the Licensing Authority in consultation with Wiltshire Police. The policy shall include –
    - A prevention plan
    - Search plan
    - Seizure and security plan
    - Amnesty plan
    - Recording system
    - Entry/re-entry procedure
- g. The Licence Holder shall ensure that an effective system is in place whereby the maximum number of persons present at the event can be calculated to a reasonable degree of accuracy for each day of the event. This information is to be made available on reasonable notice to the Licensing Authority and relevant Responsible Authorities both during the event and thereafter.

- h. The Licence Holder shall maintain an event log recording all incidents during the event, the record will include:
- Dates and times of the incident
  - Details of the person/s who dealt with the incident
  - Description of the incident and details of those involved
  - Any action taken as a result of the incident

Subject to Data Protection and confidentiality obligations, incident records will be made available to an authorised officer of Wiltshire Police and or Wiltshire Council on request both during the event and thereafter.

## **Reasons**

This sub-Committee has noted the time and effort devoted to this application and as a result is imposing conditions to enable the licence holder to adequately promote the four licensing objectives.

The Sub-Committee wishes to make it clear that Wiltshire Council are the Licensing Authority and are imposing these conditions in order to retain authority over the licence formulation process.

The Sub-Committee felt it was appropriate to impose conditions 'a-e' to ensure the proper planning of the event.

The Sub-Committee believe that condition 'f' is necessary to address the concerns over drug use raised by Wiltshire Police.

Condition 'f' is replacing existing condition 'a' on the licence.

Condition 'g' is imposed to ensure that appropriate action can be taken in the event of a major incident or emergency.

Condition 'h' is imposed in the interests of Crime Prevention and detection.

## **Right to Appeal**

All parties have the right to appeal to the Magistrates Court within 21 days of receipt of this decision. The decision does not come into effect until the appeal period has elapsed or, if an appeal is made, until that appeal has been finally disposed of.